बैंक ऑफ़ बड़ौदा **Bank of Baroda**

Application Form for Direct Selling Agent (DSA)

Dy. General Manager,
Bank of Baroda, Panaji Region
Metropolis II, 4th Floor, Behind Caculo Mall,
St.Inez, Panaji, Goa -403001

Photograph

SUB: Application for Empanelment as Direct Selling Agent (DSA) with Bank of Baroda, Panaji Region

I/We submit herewith my/our application for the empanelment as Direct Selling Agent (DSA) for Bank of Baroda at..... Branch/Office. I/We have read all the terms and conditions relating to the service and undertake that all the terms and conditions are acceptable to me/us.

01	Full Name (in block Letters) (Name of Person/Proprietor/Firm/Company)	
02	Father's/ Husband's Name	
03	Constitution (Individual/Proprietor/Partnership/Company)	
04	Date of Birth (DD/MM/YY)	
05	Age (Years & Months)	
06	Address	
07	Mobile number	
08	Alternate Contact Number	
09	PAN Number/ TIN Number	
10	Email ID	
11	Present Occupation	
12	Present Income Rs.	
13	No of years in current employment	
14	Qualification	
15	Languages known	
16	Presently banking with Name of Bank Branch Account Number	
17	Reference (Name & Contact Number)	1. 2.
18	Details of assets	
19	Details of Liabilities	
20	Relative to existing staff (if Yes) Please furnish full details of the staff member	

Signature of Applicant

INFRASTRUCTURE AVAILABILITY

No of Computer available	
Connectivity (e mail , internet etc)	
No of telephone lines available	
Office space (in Sq ft)	
Owned or Rented	
Number of employees	
Fax available	
Past / Present Relationships	
Name of the Institution	
Nature of Work	
Period of association	
Volume of work	
Reasons for termination	

Any other information which the applicant wishes to bring to the knowledge of the Bank:

I/We declare that the statement in this application and the documents submitted (as per list given below) are true, complete and correct to the best of my/our knowledge and belief. I/We further, declare that I/We am/are not related to any existing employees of Bank of Baroda. I/We understand that in the event of any information/document being found untrue/incorrect at any stage my/our application is liable to be rejected and if already empanelled, the empanelment is liable to be terminated. I/We declare, that no criminal proceedings are pending against me/us.

I/We hereby undertake that I/We have studied and understand the rules and regulations of Bank of Baroda for my/our engagement as DSA. I/We also confirm that I/We are not working as DSA for any other HFC/ Bank for canvassing Housing Loans, other than as disclosed in the Application Form. I/We further undertake as under:

1. I/We declare that all the particulars and information given in this Application Form, including the details provided in, are true, correct, complete and up to date in all respects and I/We have not withheld any information. I/We confirm that I/We have had no insolvency proceedings initiated against me/us nor have I/We ever been adjudicated insolvent. I/We have read the Application Form and am/are aware of all the terms/conditions in this Application Form.
2. I/We also authorize the Bank of Baroda to exchange, share part with all information relating to my/our details and history information to other Banks/Financial Institutions and Housing Finance Institutions.
3. I/We undertake to inform the Bank of Baroda regarding change in my/our employment address and to provide any further information that the Bank of Baroda may require. I/We understand that the Bank of Baroda has the right to reject my application without providing any reason.
4. I/We will be responsible for canvassing the business and identification of the Borrower and the property being financed & to assist in recovery of dues in the event of any default of repayment of loan amount.
5. Bank of Baroda would not be bound to sanction cases brought by me/us and the final decision in this regard would rest with the Bank of Baroda or any other person authorized by it.
6. I/We am/are agreeable to execute at my cost an agreement with the Bank of Baroda to work as DSA.
7. I/We undertake to abide by all rules and regulation as prescribed by Bank of Baroda to be a DSA.
8. I/We hereby accord our consent that fee structure prescribed by Bank of Baroda for canvassing the business is acceptable to me/us and the Bank will have right to change the fee structure
9. I/We will keep bank updated as regards to any change in my personal profile, i.e., change in address, Mobile Number, Employer, New Agency etc.

Signature & (Seal if applicable) of the Direct Selling Agent:

Place:
Date:

Enclosures:

- Self attested copies of the following documents along with application form
    a. Copy of PAN card
    b. Copy of Voter Card / Aaadhar card
    c. Bank statement for last six months
    d. Education qualification
    e. IT returns for the last three years (if applicable)
    f. Firm registration / incorporation / constitution letters
    g. Net worth details proofs

Details required and list of documents to be attached along with application form

Proprietorship firm:

- Sole Proprietorship letter

Partnership firm:

- Partnership deed
- Authority letter in favour of one of the partners of the firm by all other partners, authorizing him /her to act on behalf of all such partners

Private Limited Company:

- Memorandum of Association and Articles of Association
- Certificate of Incorporation
- Certificate of Commencement of Business
- Relevant Board Resolutions